

Actual as of 24 February 2022.

This Notice is issued by WiserTalks LTD on behalf of itself (referred as “WiserTalks”, “we”, “our” or “us”) and is addressed to individuals outside our organisation with whom we interact, including but not limited to clients, experts, visitors to our sites and other users of our services (referred as “you”).

WiserTalks LTD is the data controller and responsible for all personal data we process from and about you through our various online and offline channels.

We keep our Policy under regular review. This version was last updated on the 24th of February 2022. We may update our Policy from time to time. We will notify you of any changes by posting the new Policy on this page. You are advised to review this policy periodically for any changes. Changes to this Policy are effective when they are posted on this page. On some occasions, we may also actively advise you of specific data handling activities or significant changes to this Policy, as required by applicable law. It is important that the personal data we hold about you is accurate and current. Please keep us informed if your personal data changes during your relationship with us or update this information directly where this is available to you. From time to time, we will ask you to confirm the accuracy of the personal data we process about you.

1. Purpose of this Policy

This Policy aims to give you information on how WiserTalks LTD collects and processes your personal data, including any data we collect when you interact with us through our various channels online (such as our website at www.wisertalks.com, or via any other products and services we offer) and offline (such as over the telephone, in meetings or at events).

Our website(s), products and services are not intended for children and we do not knowingly collect data relating to children.

It is important that you read this Policy together with any other privacy policy or fair processing policy we may provide on specific occasions when we are collecting or processing personal data about you so that you are fully aware of how and why we are using your data. This Policy supplements other notices and privacy policies and is not intended to override them.

2. Contact details

Full name of legal entity: WiserTalks Limited

Email address: hello@wisertalks.com

Postal address: 71-75 Shelton Street, Covent Garden, London WC2H 9JQ

You have the right to make a complaint at any time to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues (www.ico.org.uk). We would, however, appreciate the chance to deal with your concerns before you approach the ICO so please contact us in the first instance.

3. Definitions

Clients - refers to parties, who have a contract in place with us to speak to Experts through our platform or use our platform to find Experts.

Experts - refers to parties, who have agreed to our (...) and whose background we have presented to at least one of our Clients.

Site - refers to any website operated, or maintained, by us or on our behalf.

4. Personal data collected by us

WiserTalks LTD collects personal data that you choose to provide to us on the sites (including information referenced in the [“The Use of Cookies”](#) section of this Privacy Policy), through email, over the phone and otherwise.

The data we collect about Clients includes: name, e-mail address, phone number, technical data (includes internet protocol (IP) address, your login data, browser type and version, time zone setting and location, browser plug-in types and versions, operating system and platform, and other technology on the devices you use to access our website(s) and online services),

usage data (includes information about how you use our website and services) and interaction data (includes interactions you have had using WiserTalks services - any personal data processed during calls, written work, messaging, transcripts, recordings - that are conducted between Clients and Experts on our platforms and any Expert/Client feedback).

The data we collect about Experts includes: first and second names, e-mail address, phone number, personal photography, LinkedIn profile URL, work history (companies, job titles, job descriptions, dates served), employment and biographical information, languages spoken, location, country of residence, banking information (including bank account details), technical data (includes internet protocol (IP) address, your login data, browser type and version, time zone setting and location, browser plug-in types and versions, operating system and platform, and other technology on the devices you use to access our website(s) and online services), usage data (includes information about how you use our website and services) and interaction data (includes interactions you have had using WiserTalks services - any personal data processed during calls, written work, messaging, transcripts, recordings - that are conducted between Clients and Experts on our platforms and any Expert/Client feedback).

WiserTalks may place small files called "cookies" on your computer when you visit the sites. Cookies facilitate your utilisation of the sites and enable us to track activity and customise your website experience. If you do not wish to receive a cookie from us, you may set your Internet browser settings to decline or disable the cookie.

5. How is your data collected

a. Direct interactions. You may give us your data by filling in forms, contracts or by corresponding with us by phone, email, LinkedIn or otherwise.

b. Automated technologies or interactions. As you interact with our website(s) and other online channels, we will automatically collect technical data about your equipment, browsing actions and patterns. We collect this personal data by using cookies, server logs and other similar technologies.

c. Third parties or publicly available sources. We may receive personal data about you from various third parties and public sources as set out below: technical data from analytics providers such as Google based outside the UK and EU; personal data from publicly available sources such as business networks (e.g. LinkedIn); Interaction data from Clients.

Your personal data may be combined from these different sources for the purposes outlined below (section number 6).

6. Usage of your personal data

We utilise the data collected to market our services to you and develop, support and improve our business and, in the case of Experts, to match you with expertise opportunities, process your invoices and administer honoraria.

7. Disclosures of your personal data

We may share your personal data with the parties set out below for the purposes that are described in this Privacy Policy or otherwise with your consent.

Independent Contractors: WiserTalks is a global business, headquartered in the UK. The personal data collected by us in accordance with this Privacy Policy may be used and shared amongst our and third party contractors working in Poland and Emirate of Dubai (acting on behalf of proSapient) for the purposes outlined in the above section (number 5).

Service Providers: When we employ a third-party to perform a function on our behalf, we provide it with the personal data that it needs to perform its specific function. These companies are authorised to use your personal data only as necessary to provide these services to us. We use service providers for the purposes of delivering our products and

services, [managing payments, hosting, IT, security, support, billing, surveys, facilitating and recording conference calls, providing transcripts, business development, marketing and communications] We also share personal data with our accountants, auditors, insurers, lawyers and other external professional advisors to WiserTalkst, subject to binding contractual obligations of confidentiality.

Clients: We share first and second names, e-mail address, phone number, personal photography, LinkedIn profile URL, work history (companies, job titles, job descriptions, dates served), employment and biographical information, languages spoken, location, country of residence and due diligence data relating to Experts with our Clients in connection with a particular Project as further described in our (...). We may also share this information with your current and former employers and companies you have provided services to or contracted with for the purposes of verifying Expert information and/or confirming any consents or approvals Experts may need to participate in our networks, platforms or Client projects or other products and services.

Experts: We share name, e-mail address, phone number data relating to our Clients with our Experts.

Legal Requirements: We disclose personal data to government authorities, regulators or other third-parties if required to do so by law or in the good faith belief that such action is necessary to (a) comply with a subpoena, court order or similar legal obligation, (b) protect and defend our rights or property, (c) act in urgent circumstances to protect the personal safety of users of any website or the public, (d) protect against legal liability, (e) to investigate fraud or other unlawful activity or (f) or as otherwise required or permitted by law.

Thrd-Party Partners: We may share your personal data with selected third-party partners, including for their direct marketing purposes. We will obtain your prior consent for such a transfer where required by applicable law. We require all third parties to respect the security of your personal data and to treat it in accordance with the law. We do not allow our third-party service providers, acting as data processors, to use your personal data for their own purposes and only permit them to process your personal data for specified purposes and in accordance with our instructions.

8. International transfers

Your personal data may also be held and accessed by our staff in all our international offices and third parties working for us, or our inside and outside the United Kingdom and the EEA including in Poland and United Arab Emirates and for the purposes outlined above. When we transfer your personal data outside of the UK or the EEA to a country that is not subject to an adequacy decision by the EU Commission or considered adequate as determined by applicable data protection laws, we will take steps to ensure that appropriate safeguards are in place in accordance with data protection laws. A copy of the relevant mechanisms can be requested by using the contact details above.

9. Data security

We have put in place appropriate security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. In addition, we limit access to your personal data to those employees, agents, contractors and other third parties who have a business need to know. They will only process your personal data on our instructions and they are subject to a duty of confidentiality. We have put in place procedures to deal with any suspected personal data breach and will notify you and any applicable regulator of a breach where we are legally required to do so.

10. Data retention

We will preserve your information for a reasonable period of time or as required by law. We may retain your personal data for a longer period in the event of a complaint or if we reasonably believe there is a prospect of litigation in respect to our relationship with you.